

CITY OF GENESEE

Location: 140 E Walnut Street, Genesee, ID 83832

CITY COUNCIL

DECEMBER 17, 2024

REGULAR MEETING

Minutes

5:00 PM

GENESEE CITY HALL

140 E WALNUT STREET

CALL TO ORDER – Mayor Hermann called the regular meeting of the City Council to order at 5:00 p.m.

ROLL CALL: Present at the meeting were council members Cody Bailey, Jesse Aherin, Bill Krick, and Jessica Mader; Public Works Director Dustin Brinkly, and City Clerk Nikki Pew.

PLEDGE OF ALLEGIANCE

VISITORS: None

CITIZEN COMMENTS: None

CONSENT AGENDA: Motion made by Cody to accept the consent agenda as presented; seconded by Bill. **Roll call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

Motion made by Cody to enter executive session 74-206 (1)(b); seconded by Jesse. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries at 5:03 p.m.**

EXECUTIVE SESSION: 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Motion made by Cody to come out of executive session 74-206 (1)(b); seconded by Jesse. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries. Entered back into regular session at 5:21 p.m.**

Motion made by Cody to increase Dustin's wage by \$1.80 per hour; seconded by Jesse. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

Motion made by Jesse to increase James' wage by \$1.80 per hour; seconded by Cody. **Roll Call Vote: Bailey, Aherin, Krick; ayes. Jessica Mader abstains. Motion carries.**

Motion made by Jesse to increase Rick's wage by \$1.80 per hour; seconded by Jessica. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

Motion made by Cody to keep Jacob at his starting wage until the end of his 6-month probation period; seconded by Jesse. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

Motion made by Bill to increase Nikki's wages by \$1.80 per hour; seconded by Cody. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

Motion made by Cody that all raises are to be retroactive to October 1, 2024; seconded by Bill. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

UNFINISHED BUSINESS:

Nyla's Park Sign: Bill suggests that the FFA alumni may be able to make something for us using the laser engraver. It could be done for the cost of materials. Jesse asks if we want it to be Nyla's Park or Nyla Roach's Park. Jessica says Nyla's Park is easy to say. John suggests we see if the school can help us out with this. Bill says he will talk to JR

about it. Motion made by Cody to table Nyla's Park sign until we have more information from the school; seconded by Bill. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

NEW BUSINESS:

Library Lease: Library lease renewal occurs in March 2025. This is just a preliminary look to see if there are any adjustments that need to be made. It appears the library district has a large tax portion. Cody's stated the last library budget posted was 22/23 and their revenue was 1.7 million. 1.2 went to total salaries and benefits. Cody says as a city we are paying for an entire building but using only 1/3 of it. Cody believes it may be beneficial for both parties if the longer-term solution is for the library to relocate to another location in town. Cody believes the library plays a very important role in our community, but it is not the City's responsibility to subsidize it. Jesse believes we should potentially look to execute a shorter-term lease. And potentially look to increase the monthly rent due under the new lease. John would like the council to look at the lease, review it and digest it to make a decision at the next meeting.

Mobile Home Park Permits: Question was if the fee is per trailer or per lot that needed to be paid for. Cody says asking \$12 per trailer per year doesn't seem to be too much. Dustin expresses that the annual permit application helps us to determine how many water and sewer connections are there and how they are being managed. It should be set up by lot and not by structure. Several parks did not pay the correct amount for the number of spaces in their park. Cody suggests that we may need to table this until maps are corrected and the correct amount is paid for each mobile home park. The maps are important so we can see what is going on. Motion made by Cody to table until we have the correct information; seconded by Jesse. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

Application for Planning and Zoning Commission: John asked Winston Durham to introduce himself. He is from Genesee, has experience making an ADA accessible ramp, and is familiar with building codes. John asks if he is good with the city's building code. He has read our code online. Bill wants to know why he is interested in serving on Planning and Zoning. Winston saw the notice in the December newsletter and was curious about it. John lets him know that Planning and Zoning is an advisory group, but the city council has final say on the decisions that are made. There are 9 meetings a year and it is a voluntary position. Cody says he doesn't see anything wrong with qualifications, but he wants to see what the city attorney would have to say about making an appointment. He emphasizes it is nothing personal, but just wants to do due diligence. Motion made by Cody to table this until the first meeting in January; seconded by Bill. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

Cemetery District MOU: The Cemetery District is a taxing district, and a portion of the funds are for the keeping of the City Cemetery. Motion made by Cody to accept the memorandum of understanding; seconded by Jessica. Discussion about the need for this to make a way to budget for the cemetery expenses. Bill also said that 5% of the budget would get set aside for capital outlay. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

WRRF Contract Addendum with Merrick: Merrick asked for more time to put information together. John suggests we entertain a motion to table this until January. Bill moves to table until a future date; seconded by Cody. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

Employee Compensation Adjustment: Addressed earlier in meeting.

INTRODUCTION, READINGS AND ADOPTION OF ORDINANCES & RESOLUTIONS

Resolution 2024-8 – Designation of Check Signer for City Accounts – To authorize Nikki to be a check signer. Need to get Nikki authorized to sign to ensure we have enough signers available. Motion made by Cody to approve; seconded by Jesse. **Roll Call Vote: Bailey, Aherin, Krick, Mader; ayes. Motion carries.**

CITY OFFICIAL, COUNCIL AND STAFF REPORTS

Mayor Update: John reports that Blue Cross had the Mayor's Walking Challenge in October; Nikki walked and we earned \$500. Must be used for charitable, educational, literacy, or for physical activity. John believes it should go to Parks and Rec. John wishes all a Merry Christmas and Happy New Year and thanks everyone for their hard work.

Bill Krick – Water and Sewer Update: **Sewer:** construction meeting. Didn't learn a lot. Putting together a new timeline and proposing to finish Memorial Day weekend. Covering SRRF with cedar bark now. Working on erosion control. Working on structures. Working on fencing around the ponds. **Water:** Gave the driller clear direction to move to the 900-foot depth. Should move forward with drilling in the first of the year.

Cody Bailey – Street Update: Nothing on streets. But a bunch of what happened at the WRRF to keep the runoff problem handled was thanks to Dustin.

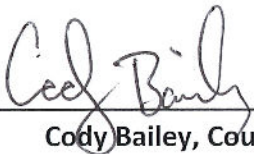
Jesse Aherin – Administrative Update: Finally made it through the performance reviews. Wants to streamline some of the documentation for goals and processes. Hopes to have that in place in the next month.

Jessica Mader – Parks Update: Jessica has been working on some grants, but they are longer term.

Dustin Brinkly- Public Works Update: Ziplly started excavation today. Saw some good things. They were cautious and found a couple of things and waited for Avista to look at them before continuing. Working on a grant for smart water meters. It looks like a good fit. He has been shopping for a vac truck.

Nikki Pew-Clerk's Update: Went to a meeting at Community Action Partnership in Lewiston to see if there were any resources available for transportation for senior citizens from Genesee to Moscow or Lewiston for doctor's visits and other necessary trips. Resources are scarce, but there may be some options to discuss in the future.

ADJOURNMENT: Motion made by Bill to adjourn; seconded by Jessica. Voice Vote: ayes. Motion carries. Meeting adjourned at 6:30 p.m.



Cody Bailey, Council President



Nikki Pew, City Clerk/Treasurer