

# CITY OF GENESEE

Location: 140 E Walnut Street, Genesee, ID 83832

CITY COUNCIL

SEPTEMBER 2, 2025

REGULAR MEETING

## MINUTES

6:00 PM

GENESEE CITY HALL

140 E WALNUT STREET

**CALL TO ORDER** – Mayor John Hermann called the meeting to order at 6:00 p.m.

**ROLL CALL:** Present at the meeting were Mayor John Hermann; Council members Cody Bailey, Jesse Aherin, Jessica Mader, and Bill Krick; Public Works Director Dustin Brinkly and Deputy Clerk Taylor Moody.

**PLEDGE OF ALLEGIANCE**

**VISITORS:** None

**CITIZEN COMMENTS:** (comments limited to 3 minutes) None

### CONSENT AGENDA:

*The consent agenda includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent agenda in order that it can be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items.*

Minutes of Meetings August 9, 2025

Approval of Bills Paid

**Motion made by Bill to approve the consent agenda as presented; seconded by Jesse. Roll Call Vote: Bailey, Aherin, Mader, Krick; ayes. Motion carries.**

**UNFINISHED BUSINESS: University of Idaho SOW (Action Item):** Council members reviewed SOW provided by University of Idaho's Professor John Croy. Once U of I receives word the city would like to move forward meetings will be scheduled. **Motion made by Jesse to approve the University of Idaho SOW and review of policies and procedures; seconded by Jessica. Roll Call Vote: Bailey, Aherin, Mader, Krick; ayes. Motion carries.**

**NEW BUSINESS: Review Schedule of Fees (Discussion Item):** Dustin presented council with the current Schedule of Fees that was developed for FY24-25. After Council reviewed and discussed the current Schedule of Fees the proposed changes are as follows:

City of Genesee			
Schedule of Fees - Draft			
Effective 10/01/2025			FY24-25 Rate
<b>Licenses</b>			
Business License	\$10.00	One Time	\$10.00
Animal License	\$5.00	Annual	\$5.00
	\$25.00	Lifetime	\$25.00
Beer License	\$25.00	Sold but not consumed on premises	\$25.00
	\$50.00	Consumed on premises	\$50.00
Wine	\$25.00		\$25.00
Liquor	\$175.00		\$175.00

<b>Permits</b>			
Right of Way	\$90.00		\$90.00
Utilities Right of Way	\$350.00	Per 1,000 feet max 3,000 feet per permit	\$350.00
Special Use Permit	\$150.00		\$150.00
Variance	\$150.00		\$150.00
Mobile Home Parks	\$12.00	Per space per year	\$12.00
Building Permits	Vary based on current county rates		
<b>Fees</b>			
Animal Impound	\$40.00	1st Offense	\$20.00
	\$80.00	2nd Offense	\$30.00
	\$120.00	3rd Offense	\$60.00
Food and Board	\$10.00	per day in addition to impound fee	\$10.00
<b>Facilities Rental</b>			
Senior Center	\$100.00	per day	\$75.00
RV Park	\$42.00	per day 14 night maximum	\$42.00
<b>Cemetery</b>			
Cemetery Plot	\$500.00	within Latah County Cemetery Taxing District per plot	\$25.00
	\$1,000.00	outside Latah County Cemetery Taxing District per plot	
<b>Utility Rates</b>			
<b>Water</b>			
Base Rate: 1st 1,000 Gal.	\$12.00		\$12.00
User Fee	\$38.88	To Cover Bond	\$38.88
1,001-5,000 Gallons	\$2.00	Per 1000 Gallons	\$2.00
5,001-10,000 Gallons	\$2.25	Per 1000 Gallons	\$2.25
10,001-20,000 Gallons	\$2.50	Per 1,000 Gallons	\$2.50
20,001-30,000 Gallons	\$2.75	Per 1,000 Gallons	\$2.75
30,000+ Gallons	\$3.00	Per 1,000 Gallons	\$3.00
New Water Connection	\$10,000	Cost to connect to City Water System	\$10,000
Meter and Material	Cost + 10%	New Meters connecting to City Water System	Cost + 10%
Water Turn On/Off	\$7.00	per occurrence	\$7.00
Paper Statement Billing Fee	\$2.50		
<b>Sewer</b>			

Sewer Base Rate	\$24.84		\$22.58
Sewer Project Fee	\$37.40	To Cover Bond	\$34.00
New Sewer Connection Fee	\$10,000	Cost to Connect to City Sewer System	\$10,000
Sewer Tapping Fee	\$2,000	to have City tap new sewer connection	\$2,000
Paper Statement Billing Fee	\$2.50		
<b>Solid Waste</b>			
Bulky Waste	\$3.83		\$3.71
35 Gallon Cart	\$24.17		\$23.46
65 Gallon Cart	\$29.25		\$28.39
95 Gallon Cart	\$34.34		\$33.34
Extra Bag Fee	\$6.49		\$6.30
1 Yard Dumpster	\$92.20		\$89.51
2 Yard Dumpster	\$142.42		\$138.27
3 Yard Dumpster	\$206.98		\$200.95
4 Yard Dumpster	\$278.21		\$270.11
6 Yard Dumpster	\$322.61		\$313.22
Cart Exchange	\$27.04		\$26.25
Cart Replacement	\$59.48		\$57.75
<b>Credits</b>			
Paperless Billing Credit	\$5.00	Sign up for paperless billing to receive credit	

**This will be presented to Genesee residents at the Public Hearing scheduled for September 16, 2025.**

**Monte Sams Cemetery Deed Transfer (Discussion Item):** Monte submitted a letter to City Hall from his aunt, Armetha (Sams) Corwin, the last surviving relative of the original purchasers of Block 5, Lot 13 in the City of Genesee Cemetery. In the letter, Armetha requested that the deed be transferred to Monte. Taylor will prepare the new deed and follow up with Monte regarding its completion.

**Becky Hogan Annexation (Discussion):** Becky has submitted a request to annex her property into the city limits with the intention of eventually splitting her lot. The property is already connected to city water and sewer services. The first step in this process is for the Mayor and Council to review Becky's request before referring it to the Planning and Zoning Committee for a public hearing. Cody suggested that the annexation boundaries be extended to allow for future development opportunities, which would need to be discussed with Jay Meyer. Following the public hearing, the Planning and Zoning Committee will forward its recommendation to City Council. If approved, the City will then submit a request for annexation to Latah County.

## **INTRODUCTION, READINGS AND ADOPTION OF ORDINANCES & RESOLUTIONS**

### **CITY OFFICIAL, COUNCIL AND STAFF REPORTS**

**Mayor Update:** John attended the public hearing regarding the Nez Perce Area of Impact. Nez Perce County has approved the submitted Area of Impact plan. The city should receive a contract to sign.

**Bill Krick – Water and Sewer Update:** Sewer – Sewer: Alfalfa that was planted is growing. Dustin is working with Western to address a few minor things that need to be fixed. This is to be expected now that we are operating daily. Fencing is also being worked on. Water: Dustin reported they are currently working on the well house design.

**Cody Bailey – Street Update:** Chip seal and fog coat is complete. Hoping to have all painting done by the end of the week. Crosswalks may be done a little later.

**Jesse Aherin – Administrative Update:** None

**Jessica Mader – Parks Update:** Met with Scott Becker to review concept drawing for the splash pad. The grant application deadline is at the end of the month. Scott will have a simple design to submit with the application. Jessica will apply for both the splash pad and skate park.

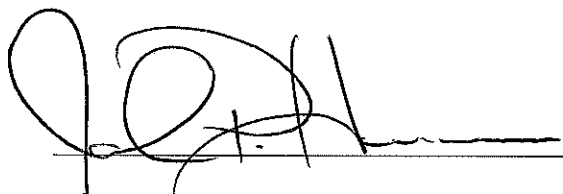
**Dustin Brinkly- Public Works Update:** None

**Taylor Moody-Clerk's Update:** None

**CORRESPONDENCE:**

**ADJOURNMENT:** Bill moved to adjourn; seconded by Jessica. Voice vote; all ayes. Meeting adjourned at 7:22 pm.

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 140 E. Walnut or call 208-285-1621.



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John Hermann, Mayor



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Taylor Moody, Deputy Clerk