

# CITY OF GENESEE

## UTILITIES RIGHT OF WAY PERMIT APPLICATION

### SITE ADDRESS/LOCATION

\_\_\_\_\_

PROJECT NAME \_\_\_\_\_

### PROJECT INFORMATION

DATE(S) FOR PROPOSED PROJECT: \_\_\_\_\_

TIME FOR PROPOSED PROJECT: \_\_\_\_\_

BRIEF DESCRIPTION OF PROJECT: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPLICANT NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

CONTRACTOR NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

PUBLIC WORKS/IDAHO STATE REGISTRATION NO. \_\_\_\_\_

PROPERTY OWNER NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### PRIMARY POINT OF CONTACT (SELECT ONE):

APPLICANT  CONTRACTOR  PROPERTY OWNER

ROW CLOSURE  YES  NO

CLOSURE TYPE:  STREET  SIDEWALK  LANE  ALLEY

DATES OF CLOSURE: \_\_\_\_\_ TIMES: \_\_\_\_\_

### INSTALLATION METHOD

- UTILITY BORING  
 OTHER (SPECIFY) \_\_\_\_\_  
 OPEN TRENCH

SIZE OF EXCAVATIONS \_\_\_\_\_ X \_\_\_\_\_ X \_\_\_\_\_  
LENGTH WIDTH DEPTH

### Other Requirements

1. All work shall be done in accordance with city standards.
2. All work must comply with General Provisions (see attached document).

### FEES—(Per Lineal Ft of Utility to be Installed)

RIGHT OF WAY PERMIT FOR 0-100 FEET	\$90 _____
RIGHT OF WAY PERMIT FOR 1ST 1000 FEET	\$350 _____
ADDITIONAL FEE FOR 1001-2000 FEET	\$350 _____
ADDITIONAL FEE FOR 2001-3000 FEET	\$350 _____
MAXIMUM 3000 FEET PER PERMIT	TOTAL _____

\*PROJECTS OVER 1000 FT REQUIRE INDEPENDENT INSPECTOR  
SEE GENERAL PROVISIONS #19

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

City Staff Signature \_\_\_\_\_ Date \_\_\_\_\_

\*Permit expires 1 year from date of issue

## GENERAL PROVISIONS

1. All utilities must be installed a minimum 30" below existing ground surface. Minimum 18" of vertical separation and 36" horizontal separation between existing utilities unless prior approval is granted by the City of Genesee.
2. During the progress of work, such barricades, lights, and other traffic control devices shall be erected and maintained as may be necessary or as may be directed for the protection of the traveling public. Said barricades, lights, and other traffic control devices shall conform to the current issue of the Manual on Uniform Traffic Control Devices. Parked equipment and stored materials shall be as far from the travel-way as feasible. Items left overnight within 30' of travel way shall be marked and/or protected.
3. In accepting this permit, the permittee, its successors and assigns, agrees to hold City of Genesee harmless from any and all liability on account of the erection, installation, construction, maintenance, or operation of the facilities located under this permit.
4. Any disturbance of the traveled surface of the road and/or traffic control devices, shall be restored to the satisfaction of the City of Genesee. Permittee shall be responsible for proper pavement cuts, excavation, backfill, compaction, and asphalt repair. Asphalt repair shall be in accordance with specifications for asphalt surfacing as approved by the City of Genesee.
5. If the work done under this permit interferes in any way with the drainage of the roadway the permittee shall wholly, and at his own expense, make such provisions as the City of Genesee may direct to restore.
6. On completion of said work herein contemplated all rubbish and debris shall be immediately removed. Disturbed areas shall be restored to preconstruction condition, unless approved by the City of Genesee.
7. All of the work herein contemplated shall be done to conform with current government and industry standards under the review and to the satisfaction of the City of Genesee.
8. The City of Genesee hereby reserves the right to order the change of location or the removal of any structure(s) of facility(ies) authorized by this permit. Said change or removal to be made at the sole expense of the permittee, or its successors and assigns.
9. All such changes, reconstruction, or relocation by the permittee shall be done in such a manner as will cause the least interference with the City of Genesee work.
10. This permit shall not be deemed or held to be an exclusive one and shall not prohibit the City of Genesee from granting other permits or franchise rights of like or other nature to other public or private utilities, nor shall it prevent the City of Genesee from using any of its public right of way, or public places, or affect it's right to full supervision and control over all or any part of them, none of which is hereby surrendered.
11. The City of Genesee may revoke, amend, amplify, or terminate this permit or any of the conditions herein enumerated if permittee fails to comply with any or all of its provisions, requirements, or regulations as herein set forth or through willful or unreasonable neglect, fails to heed or comply with notice given, or if the utility herein granted is not installed or operated and maintained in conformity.
12. The permittee shall maintain at its sole expense the structure or subject for which this permit is granted.
13. All utility markers for buried utilities shall be checked and maintained annually by the utility owner.
14. Adequate drawings or sketches shall be included showing the existing and/or proposed location of the facility with respect to the existing and/or planned location of the roadway improvement,

the traveled way, the public right of way lines and approved access points. As built drawings must be submitted to City of Genesee no later than 30 days after completion of construction.

15. If trench or pavement settlement should occur within 5 years from the date of project completion repairs shall be made by the permittee as directed by the City of Genesee at no cost to the City of Genesee. If the permittee fails to make the necessary repairs the City of Genesee will make the repairs and bill the permittee. No new permits shall be issued to the permittee until such claims have been settled.
16. No work shall be started until an authorized representative of the City of Genesee has given notice to the permittee to proceed. Permittee shall notify the City of Genesee to schedule a time for road closure and opening. If the work will prevent emergency traffic from traveling through, the local law enforcement office must be notified.
17. A bond in the amount of \$100,000 is required for the protection of the City of Genesee as set forth in the terms of the bond.
18. Overhead utility lines shall cross the roadway with a height of at least 20'.
19. Projects installing over 1000 lineal feet of utility will require the utility owner to hire an independent 3<sup>rd</sup> party inspector approved by the City. Inspections to be performed daily verifying depth and location of installed utilities. Daily Inspection logs shall include depth, location, and separation of installed utility from existing utilities. Inspection Logs must be submitted to the City of Genesee weekly for the duration of the project. All costs associated with 3<sup>rd</sup> party inspections will be the responsibility of the utility owner/contractor.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Staff Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_