

# CITY OF GENESEE

Location: 140 E Walnut Street, Genesee, ID 83832

CITY COUNCIL

October 21, 2025

REGULAR MEETING

## MINUTES

6:00 PM

GENESEE CITY HALL

140 E WALNUT STREET

**CALL TO ORDER** – Mayor John Hermann called the meeting to order at 6:00 p.m.

**ROLL CALL:** Present at the meeting were Mayor John Herrman; Council members Jesse Aherin; Jessica Mader; and Bill Krick; Public Works Director Dustin Brinkly and Deputy Clerk Taylor Moody.

### PLEDGE OF ALLEGIANCE

**VISITORS:** Rick Hancock – Services for Community Day Vendors

**CITIZEN COMMENTS:** (comments limited to 3 minutes) None

### CONSENT AGENDA:

*The consent agenda includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent agenda in order that it can be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items.*

Minutes of Meetings October 7, 2025

Approval of Bills Paid, Financial Statement, Journal Entries, Adjustments and Bank Statements, and Quarterly Financial Report

**Motion made by Bill to accept the consent agenda as presented seconded by Jesse. Roll call vote: Aherin, Krick, Mader all ayes.**

**Motion carries.**

### UNFINISHED BUSINESS: None

**NEW BUSINESS: Services for Community Day Vendors (Action Item):** Rick Hancock, President of the Genesee Civic Association, was present to discuss services for Community Day vendors. The 2025 Community Days event was very successful overall; however, a few challenges arose regarding electrical hookups for commercial food vendors. The City was able to provide 120-volt connections, but most vendors relied on generators. Several vendors required 50-amp power connections. Rick requested that the City consider installing five power receptacles and a frost-free water source along the City right-of-way near Memorial Park to better accommodate food vendors for future events. These improvements could also serve as overflow dry camping sites for the City's RV park.

Another challenge identified was limited parking availability. Rick and Dustin noted that the City owns a portion of the lot adjacent to PNW, across from the school bus garage. Rick asked the City to consider removing the trees in this area to create additional parking space. Bill mentioned that the lot is frequently used by the County to park equipment. John stated that he was not aware of any significance to the trees but did not recommend their removal. Suggestions were made to explore a "shuttle service" option for future Community Days events. Rick will obtain bids and continue discussions with the Civic Association before moving forward.

**Motion made by Bill to table until further information is available, seconded by Jesse. Roll call vote: Aherin, Krick, Mader all ayes.**

**Motion carries.**

**Backup Operator Contract for Land App (Action Item):** Dustin explained that the City currently holds a land application permit, which requires a certified operator to manage the system. Dustin possesses the necessary certification; however, the permit also requires a designated backup operator. James is in the process of obtaining his certification and is expected to complete the required hours within approximately six weeks, after which he will need to pass the certification exam. For the new land application permit, DEQ has emphasized the requirement for a backup operator to be listed on record. The Idaho Rural Water Association (IRWA) offers this

service and has an operator available for contract at a rate of \$150 per month. This operator is already familiar with the City's system and has worked with the City in the past.

**Motion made by Bill to approve the Backup Operator Contract, seconded by Jesse. Roll call vote: Aherin, Krick, Mader all ayes. Motion carries.**

Motion made by Bill to enter executive session; seconded by Jessica. **Roll call vote: Aherin, Krick, Mader; ayes. Motion carries. Executive session entered at 6:30 p.m.**

**EXECUTIVE SESSION: 74-206 (f) (f)** To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

Motion made by Bill; seconded by Jesse to leave executive session at 7:27 p.m. **Roll Call Vote: Aherin, Krick, Mader; ayes. Motion carries.**

Motion made by Bill to enter executive session; seconded by Jessica. **Roll call vote: Aherin, Krick, Mader; ayes. Motion carries. Executive session entered at 7:28 p.m.**

**EXECUTIVE SESSION: 74-206 (1)(b)** To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Motion made by Jesse; seconded by Bill to leave executive session at 7:45 p.m. **Roll Call Vote: Aherin, Krick, Mader; ayes. Motion carries.**

**NEW BUSINESS: Employee Compensation Adjustments (Action Item):** Motion made by Jesse to approve the employee compensation adjustments, seconded by Bill. Roll call vote: Aherin, and Krick ayes, Mader abstained. Motion carries.

## **INTRODUCTION, READINGS AND ADOPTION OF ORDINANCES & RESOLUTIONS**

### **CITY OFFICIAL, COUNCIL AND STAFF REPORTS**

**Mayor Update:** A permit handoff meeting is scheduled for October 22. The Latah County Area of Impact public hearing will take place on November 18 at 5:30 p.m., which conflicts with the regularly scheduled City Council meeting. John will ask Becker if he is available to represent the City of Genesee at the hearing. A Zoom meeting with Merrick is scheduled for October 29 to discuss the Well House design. The Trunk or Treat event is scheduled for October 30.

**Bill Krick – Water and Sewer Update:** The wetland area will need to be drained. Roach will install tile and trenching around the area. Discharge is scheduled to begin on November 1.

**Cody Bailey – Street Update:** The school parking lot project has been completed. The vacuum truck purchase remains on track for March.

**Jesse Aherin – Administrative Update:** None

**Jessica Mader – Parks Update:** The wood chip project at the City Park has been completed. Dog waste containers have been purchased and will be installed soon. The RV Park grant remains open through early January, and notification on the Splash Pad grant is expected by the end of November. **Dustin Brinkly- Public Works Update:** The water meter grant is still under assessment. A meeting with the Recreation District is scheduled for October 28 at 3:30 p.m. to discuss the future of the football field.

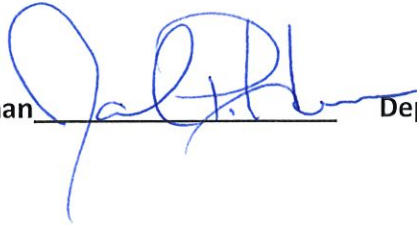
**Taylor Moody-Clerk's Update:** The first billing cycle including the paper statement fee will be sent out at the end of the month. Approximately 80 residents have signed up for paperless billing. Discussion was held regarding replacing bottled water purchases with a water dispenser for City Hall. Dispensers on Amazon range from \$100–\$150. Jesse recommended exploring pricing options with Idaho Ice for water delivery service.

**CORRESPONDENCE: None**

**ADJOURNMENT: Moved by Bill, seconded by Jesse to adjourn at 8:05pm all ayes.**

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 140 E. Walnut or call 285-1621.

Mayor John Herrman



Deputy Clerk Taylor Moody

