

Genesee Community Days Food Vendor Application

Saturday, June 13, 2026

Food Truck Vendor Fees	
Application (non-refundable)	25.00
Registration fee (upon confirmation of attendance)	100.00
Electricity	25.00
Water	25.00

COMMISSION:

A sales report and 10% commission on your gross sales must be submitted to the Event Manager on Saturday, June 13, 2026, at the end of service.

The food vendor registration fee is due upon acceptance, with a deadline of April 1, 2026 (invoices will be sent upon acceptance). No refunds will be issued if cancellation occurs.

All questions must be answered completely before consideration for space will be given. Place N/A in areas which do not apply to you. Incomplete applications will not be reviewed.

Company Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Website: _____

Contact for person who will be operating the booth:

Name: _____

Phone: _____ **Email:** _____

Please provide the complete menu of items you will be serving, including a description and price for each item:

ELECTRICITY:

Electricity in Genesee is at its maximum. Max electrical capacity is 110v 20amps. No generators will be allowed.

Electricity needed? Yes No

WATER:

Vendors must request access to water before their arrival. Water hook-ups require vendors to bring approved hoses (100' potable white or clear hose) with a back-flow preventer device.

Water needed? Yes No

FIRE DEPARTMENT:

Vendors must comply with all regulations of the State of Idaho fire codes. An inspection checklist and state policies are provided below. It is your responsibility to ensure compliance with all state requirements. No refunds will be issued for application or booth fees if a vendor fails the inspection.

HEALTH DISTRICT:

Vendors must comply with all regulations and permit requirements of the Idaho State Health Department. For current information contact:

Idaho North Central District
333 E. Palouse River Drive
(208) 882-7506

Forms are available online at: www.idahopublichealth.com

INSURANCE:

All food vendors are to provide the Genesee Civic Association with a Certificate of Insurance evidencing general liability insurance with limits of at least \$1,000,000 per occurrence for the perils of bodily injury, property damage, and personal injury and naming the City of Genesee as additionally insured.

IDAHO TAX COMMISSION:

If you are selling goods of any type, a permanent or temporary Idaho State Tax Permit is required. Vendors must register on the Idaho Tax Commission website:

Event ID: TBD

Start Date: June 13, 2026

End Date: June 13, 2026

Location: Genesee, ID 83832

Vendor Registration Instructions:

1. Visit tax.idaho.gov/GoToTAP and select "Register as a Temporary Seller or Promoter" under "Sellers and Promoters."
2. Select "Seller WITH Event ID" and click "Next."
3. Choose "I am going to an event" and click "Next."
4. Enter the Event ID and click "Next."
5. Input your seller information and click "Next."
6. Choose your purpose: "I am not making taxable sales," "I have a regular permit," or "I need a temporary permit," then click "Next."
7. Review your details and click "Submit."
8. Check your email for further instructions or your Temporary Seller's Permit (if applicable).

Important: All participants must register. Regular Sales & Use Tax permit holders do not need a temporary permit. For additional information, please contact Patricia Gilmore at the Idaho State Tax Commission, P.O. Box 1014, Lewiston, ID 83501, or call (208) 799-3491.

Licenses, Permits, Insurance, Registration:

Vendors are required to obtain and maintain the above necessary licenses and permits to operate as a mobile food vendor in the State of Idaho, Latah County, and the City of Genesee. The requirements and deadlines are outlined in the table below. For any questions about specific requirements not covered in this document, please contact the relevant agency. Contact information, details, and links can be found on the next page.

Health Permit	Idaho North Central District 333 E. Palouse River Drive (208) 882-7506 Forms are available online at: www.idahopublichealth.com	Permit due by Friday, May 30
Fire Permit for Mobile Food Preparation Vehicles	State of Idaho Fire Marshal & Genesee Fire Department	Inspection on June 14, 2025
Certificate of Insurance	Your insurance provider	Due by Friday, May 30
Idaho Tax Commission Event Participant Registration	Online form required of all event participants, regardless of sales permit status. Event ID will be provided to accepted vendors.	Submit form by Friday, May 30

Please submit this application to Kristi Brown, klbrown@lcsc.edu.

For questions or more information, please contact Kristi Brown, klbrown@lcsc.edu or 208-301-1443.